

RAI USE OF BURLINGTON HOUSE

Considering the impact caused by the coronavirus and following Government guidance on social distancing and other health & safety measures, the Society of Antiquaries is taking every precaution to ensure the health and wellbeing of all visitors to Burlington House. The Antiquaries will keep these arrangements under review as the situation develops and we will keep members informed of any changes.

They have reorganized the seating arrangement to provide a safe environment and introduced social distancing and Health & Safety rules for all staff and users. Please take note of the following changes:

All Visitors to Burlington House, for whatever purpose

- Will be subject to contactless body temperature checks before being admitted.
- Will be expected to wear face coverings whilst inside the building. Those exempt from wearing them will be asked to confirm this on arrival.
- Should follow directions given by Antiquaries staff whilst at Burlington House and use hand sanitizers provided at various designated points around the building.

RAI Members Visiting Burlington House

- The RAI will be required to provide the Antiquaries with a list of attendees prior to any event (no un-booked attendees will be admitted).
- RAI Officers and members will be signed into the visitors' book by a member of Antiquaries staff.
- No more than 32 people will be able to attend the lecture in the Meeting Room.
- No more than 6 will be able to attend meetings in the Council Room.
- No catering or refreshments can be provided.

Live Streaming of Lectures

- Live streaming to most social media platforms is available which the RAI will make use of for the benefit of those unable to attend lectures in person.

RAI Members' Use of the Antiquaries Library

The Library will reopen on Tuesday, 8 September and is now ready to accept bookings.

To begin with, it will open two days a week, Tuesdays and Thursdays, from 11 am to 4 pm with a lunchtime closure from 1 pm to 2 pm.

Those wishing to use the Library will need to book a 2-hour slot in advance by emailing the Library (library@sal.org.uk) and, if availability allows, they will be able to book consecutive slots.

All Library visitors will need to leave the premises whilst the Library is closed between 1-2pm, even if consecutive slots are booked. A maximum of 9 readers will be allowed in the Library at any one time.

Access to the Library will be by the main red staircase only, although use of the lift will still be available for those with mobility constraints.

All users of the Library will be asked to work in an allocated space on the lower level of the Main Library. There will be staff-only access to the basement, the Library office, and the Library's upper galleries.

Browsing of the collections will not be possible and all users of the Library will be asked to request research materials in advance.

All Library users will be asked not to touch any Library materials, other than the ones they have requested. All Library users will be asked to sign a form agreeing to observe these rules.

All materials that have been handled will be quarantined for 72 hours after use and reader spaces will be either quarantined or cleaned in between uses.

The library will continue to assess the service, making adjustments where necessary and in accordance with whatever government guidance is in place at the time, and will work towards gradually increasing the number of days the Library is open.

Pete Wilson
Hon. Secretary

1st September 2020